

DELIVERABLE 1.9
TRAINING PLAN
TRAINING WEEK 4

WP1 - CONSULTATION PROCESS

WP Leader: CMET

Target groups: teaching staff, trainees, administrative staff

Dissemination level: institution

GENERAL INFORMATION

Dates: 3-5 April 2019

Location: University of Poitiers (France)

Title: **Beyond ICM: developing of Joint Degree/Double Degree programmes**

DAY 1

SESSION 1

Date: 3 April 2019

Time: 09:15 – 10:00

Title: **Introduction to TW4, participants presentation, presentation of MENA partners experiences**

Trainer: University of Padova and all participants

CONTENT

Presentation of TW4 sessions and general objectives.

SESSION 2

GENERAL INFORMATION

Date: 3 April 2019

Time: 10:00 – 11:30

Title: **Joint Degree and Double Degree: beyond exchange mobility /why developing a JD/DD?**

Trainer: Elisabetta Zanaga, University of Padova

CONTENT

The session presents an overview of new cooperation tools beyond the exchange mobility, describing different opportunities designing Joint Programmes and/or Joint Degrees. The experience at UNIPD highlights possible approaches and aspects to be taken into consideration to face this challenge:

- Definitions from international projects or international networks: Double-Degree programme or scheme, Joint Degree Course or Joint Programme;
- Legal Framework: the starting point;
- The role of the International Office;
- Basic requirements;
- Different steps and decisions to be taken on common issues.

THEORY IN ACTION

ICEBREAKER EXERCISE: Trainees are requested to split up into 5 groups, corresponding to the participant institutions. They should identify which opportunities and critical aspects could find their institutions in developing a Joint and/or Double Degree. Finally, each group presents its analysis to other groups, preparing a poster for each university.

LEARNING OUTCOMES

Participants could acquire essential definitions related to the European Higher Education Area and Bologna Process, with particular attention to differences and common issues between Joint Programmes and Joint Degrees. Presenting the UNIPD experience is an effective starting point to introduce basic requirements, different steps and decisions to be taken by all partners in the designing process of a JD/DD. Especially taking part in the group exercise, and confronting each other, participants could learn how to identify opportunities and criticalities of developing a JD/DD programme for their university.

SESSION 3

GENERAL INFORMATION

Date: 3 April 2019

Time: 11:30 – 12:45

Title: **JD/DD legal framework and discussion**

Trainer: Anne Dandeville, University of Rouen Normandy

CONTENT

Starting from some preliminary definitions, the session focuses on the legal framework of Joint Degree and Double/Multiple Degree programmes:

- Internal obstacles, at institutional and pedagogy level;
- External obstacles, related to the different socio-economic systems and national legislation;
- Presentation of national legislations in Europe: France, Italy, United Kingdom, Romania, Spain.

THEORY IN ACTION

GROUP DISCUSSION: Trainees are involved in a group discussion, gaining first definitions and concepts through some practical cases. They are invited to present, if any, their national regulations in the field of Joint and Multiple Degrees and some case studies at their University.

LEARNING OUTCOMES

Especially through the analysis of practical cases and concrete examples, trainees could acquire a clear knowledge of the legal framework which regulates the design of Joint and Multiple Degrees. They could apply notions and theoretical concepts to the educational offer and legislation of their university, sharing their experience with the colleagues from Europe and MENA region.

SESSION 4

GENERAL INFORMATION

Date: 3 April 2019

Time: 14:15 – 16:30

Title: **Curriculum Development + Case study 1: JD at the University of Rouen Normandy**

Trainer: Anne Dandeville, University of Rouen Normandy

CONTENT

The core of the JD/DD design is the curriculum development. Presenting the Master MAM as case study of the University of Rouen Normandy, the session develops different aspects of this phase, in particular:

- Structuring the partnership;
- Implementation of the mobility scheme;
- Joint organisation to manage the programme;
- Internal and external mechanisms for the quality assurance;
- Jointly agreed rules for pedagogical and financial aspects.

THEORY IN ACTION

PRESENTATION OF CASE STUDY 1: Trainer presents the Master MA-Mathematical Analysis and Modelling at the University of Rouen Normandy. Trainees are involved in a questions and answers session sharing their comments, opinions and other case studies, if any.

LEARNING OUTCOMES

Combining the theoretical explanation with the presentation of a concrete case study, participants could understand how important is developing a strong and good cooperation among partners for the curriculum/degree design, even before the submission of the application. Through the analysis of the case study, trainees could learn the different components of a Joint Degree: characteristics of the courses, development of the mobility, different steps for the signature of the cooperation agreement, scheduling of educational activities, management tools, indicators and mechanisms for the quality assurance.

DAY 2

SESSION 5

GENERAL INFORMATION

Date: 4 April 2019

Time: 09:00 – 12:30

Title: **JD/DD agreement**

Trainers: Lucia Manservisi, University of Bologna; Elisabetta Zanaga, University of Padova

CONTENT

This session describes the components of the consortium agreement and the different steps for an effective cooperation, focusing on the following aspects:

- Before the agreement: National Legal framework, Commitment of all partners to a common project and in drawing up a joint proposal, Name and acronym for your project;

- Scope and purpose of the Agreement;
- Roles and duties of the Consortium Partners, Definition of Consortium Committee;
- Designing the Degree Programme with Study Programmes and Mobility Plans;
- Definition of student application, selection and admission process;
- Performance Monitoring: credits recognition and transfer, final degrees;
- Services for students;
- Financial Management: development and sustainability;
- Promotion activities;
- Interaction with non-educational actors.

After exposing these general aspects of the agreement, the session is concluded presenting some examples of agreements by the University of Padova.

THEORY IN ACTION

TEAM EXERCISE “CREATE A JD/DD AGREEMENT”: Participants are requested to split up into 4 “mixed” working groups composed by members of different universities. Each group receives a set of cards with the categories of information to be included in the agreement; all sets contain some “fake” cards. Participants are requested to create a template of the agreement using the cards, choosing the categories of information the agreement should contain, in which order, and add the contents suggested by the cards.

LEARNING OUTCOMES

Trainees could acquire a deep knowledge about different stages for completing a consortium agreement and for creating an environment of productive cooperation among the partners. Especially through the team exercise they could practically work on a template of the agreement putting into practice all theoretical information acquired. This section could be helpful to tackle also some important issues related to the management of Joint and Multiple Degrees, such as how to improve the educational offer in order to be attractive for future financing, what is the innovative character of the proposed Degree, how to strengthen the link with the labour market.

SESSION 6

GENERAL INFORMATION

Date: 4 April 2019

Time: 14:00 – 17:00

Title: **Management & Quality Assurance + Case studies 2, 3, 4: DDs at the University of Poitiers, T.I.M.E. at the University of Padova**

Trainers: Anne Dandeville, University of Rouen Normandy; Chantal Jean, University of Poitiers; Luisa Bortolini, University of Padova (by skype)

CONTENT

Quality issue is one of the most important aspect of the JD/DD management, and this session presents some essential measures:

- Different steps in the management of a JD/DD, from the definition of the programme to the reporting;
- About the Management: Joint coordination among partners; Joint promotion and representation of the programme; Joint administration of students and services; Joint financial management and decision making.
- Internal Quality Assurance: Quality in the evaluation of the programme, academic staff, resources and services, relevance of the programme; Quality in the management tool.
- External Quality Assurance: Reporting; Complaints and appeals procedures.

THEORY IN ACTION

PRESENTATION OF CASE STUDIES 2-3-4: The session is concluded with the presentation of different case studies from European universities: Chantal Jean (University of Poitiers) introduces Double Degrees in Law and Business Law; Luisa Bortolini (University of Padova) presents by skype the Association T.I.M.E. (Top Industrial Managers for Europe).

LEARNING OUTCOMES

Trainees could learn the importance of a joint Quality Assurance plan, defined by the consortium with common evaluation methods and criteria, agreed implementation timetables/milestones and follow-up actions. Moreover, the training presents some quality measures that should be adopted during the implementation of the project, with the cooperation of all partners involved. Through the case studies presented, trainees could clearly understand how practical measures and suggestions could be applied to different types of degree.

DAY 3

SESSION 7

GENERAL INFORMATION

Date: 5 April 2019

Time: 9:00 – 13:00

Title: **Erasmus Mundus Joint Master Degrees**

Trainer: Lucia Manservigi, University of Bologna; Paolo Faggi, University of Padova (by skype)

CONTENT

Erasmus + programme supports the development of Joint Master Degree in the Key Action 1. This session focuses on different aspects of this high-level integrated international study programme:

- What are Erasmus Mundus Joint Master Degrees, main objectives and characteristics;
- How to set up an Erasmus Mundus: Degree programme negotiated with partners; Actors involved, how to design the mobility plan;
- How to manage an Erasmus Mundus: quality assurance mechanisms, financial management.

THEORY IN ACTION

PRESENTATION OF ERASMUS MUNDUS CASE STUDIES: Trainer from the University of Bologna presents CLE, a Joint Master Degree in European Literary Cultures, while Paolo Faggi, via skype, introduces STEDE, a Joint Master Degree in Sustainable Territorial Development. This part of the session is focused on practical issues and advices related to the management of the Mundus.

LEARNING OUTCOMES

Trainees could learn main features of the Erasmus Mundus Joint Master Degree programme, and the importance of a strong cooperation among partners of the consortium. Moreover, through the presentation of the case studies, participants could learn different practical aspects in the designing and management of a Mundus.

LIST OF WORKING DOCUMENTS

1. EMJMD call for proposals 2019 https://eacea.ec.europa.eu/erasmus-plus/funding_en
2. EMJMD website http://eacea.ec.europa.eu/erasmus-plus/actions/joint-master-degrees_en
3. Policy paper: "EMJMDs - The story so far" https://eacea.ec.europa.eu/sites/eacea-site/files/2_policy_paper_on_joint_degrees.pdf
4. EMJMD consortia selected in 2018 https://eacea.ec.europa.eu/sites/eacea-site/files/2018_emjmd_selection_results_final.pdf
5. EMJMD Catalogue https://eacea.ec.europa.eu/erasmus-plus/emjmd-catalogue_en

Examples of JD / MD:

6. JOIMAN – University of Bologna <https://www.joiman.eu/default.aspx>
7. CLE – University of Bologna <https://cle2.unibo.it/>
8. STeDe – University of Padova <https://em-stede.eu/>
9. T.I.M.E. – University of Padova <http://www.time-association.org/double-degrees/>